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HOLLINS COLLEGE

1937-1938

Hollins Handbook

Hollins College

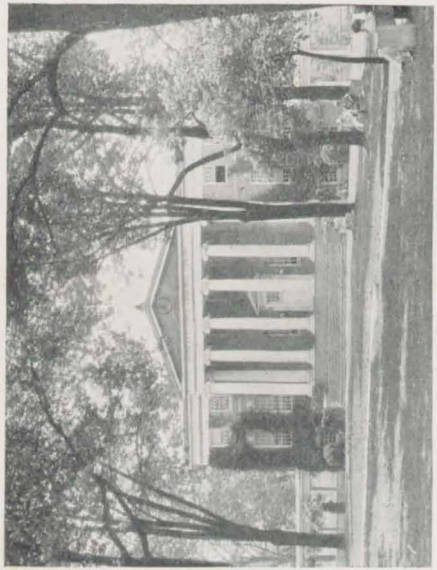
Virginia

BELLE BRENT WOODFORD, *Editor*

Assistant Editors

CAROLINE STEPHENS NANCY PEERY
CATHARINE LEE PALMER

1937–1938



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College Calendar

1937-1938

1937

SEPTEMBER 20,
Monday....New Students Arrive by 8:30 P. M.
SEPTEMBER 21–23.....Special Examinations
SEPTEMBER 23, Thursday.....Old Students Arrive
SEPTEMBER 23, Thursday,
9:00 P. M.....First Chapel Service
(All Students Register at this Time)
OCTOBER (Date to be Arranged).....Tinker Day
NOVEMBER 25, Thursday.....Thanksgiving Day
DECEMBER 17, Friday,
4:00 P. M.....Christmas Vacation Begins

1938

JANUARY 3, Monday,
9:00 P. M.....Christmas Vacation Ends
JANUARY 18–28.....Mid-Year Examinations
JANUARY 31, Monday.....Second Semester Begins
FEBRUARY 21, Monday.....Founder's Day
MARCH 24, Thursday,
4:00 P. M.....Spring Vacation Begins
MARCH 31, Thursday,
9:00 P. M.....Spring Vacation Ends
MAY 24–JUNE 3.....Final Examinations
JUNE 4, Saturday.....Alumnæ Day
JUNE 5, Sunday.....Baccalaureate Sermon
JUNE 6, Monday.....Senior Class Day
JUNE 7, Tuesday....Ninety-Sixth Commencement

A Greeting to the Class of 1941 and to Other New Students

It is with very genuine pleasure that I greet the Class of 1941. We have anticipated your coming with high hope—looking forward to the delight of sharing with you the values for which Hollins stands. You will discover these values for yourself; among them are the values of sound scholarship, of enduring friendships, and of spiritual growth.

You will find in this handbook much that will help you in getting acquainted with Hollins. The names of the officers and all the other information will soon become vivid because they are an expression of the ideas and ideals of the college. Our present regulations have come into being to express the best basis for our community life that we can find; so long as they serve that end they are indispensable.

We hope that as you join our community life you will join the faculty and student body in loyalty to truth, with courageous integrity of mind and spirit.

It is a privilege to greet you individually and as a class and to extend a warm welcome.

LESLIE BLANCHARD, *Dean*

Foreword

THE Student Government Association of Hollins College is composed of all students, and is founded upon the principles of honor and self-reliance. It purposes to represent and to further the best interest of the student body, to secure coöperation between the different organizations, and to promote responsibility, self-control, and loyalty among the students.

With such ideals the fundamental principle to be recognized is that of individual responsibility, not only for one's self but for the entire group. This necessitates a clear and comprehensive understanding of the ideals of a student group thus organized. It implies a recognition of the spirit as well as the letter of our laws, and a thoughtful and sympathetic consideration of all phases of student life. From this will follow an active coöperation and a sincere interest in upholding the history, ideals and spirit of our College.

The Honor Pledge

Each student upon her entrance at Hollins becomes a member of the Student Government Association. As a member she shall sign the following pledge:

> I_____
> upon my honor, do hereby pledge myself to honesty in academic work and in student relations, and also to abide by the regulations of the Student Government Association, in spirit as well as in fact. I further promise to help any other person in the Association by calling to her attention any misconduct on her part or reporting her action to those in authority in the Association.
>
> I understand that a plea of ignorance will not excuse my failure to keep this pledge.

As a member of the Student Government Association every girl shares its obligations and responsibilities as well as its privileges and therefore must be willing to subordinate her own standards to those of the community as embodied in its regulations. She must accept responsibility for her own conduct and must also cooperate in holding others to the standards of Hollins and in reminding them of their obligations in case of non-conformity. Any failure to do so is considered a breach of individual honor.

Student Government Association

Executive Council

Officers for 1937-1938

President . . . . . NANCY PEERY
Vice President . . . . . LUCY SINGLETON
Secretary . . . . . MARGARET ANDERSON
Treasurer . . . . . ELINOR WEST
Recorder . . . . . ROSA BATTE HODGES

Class Representatives

RUTH COTTERILL, '39 PHYLLIS WHITAKER, '40

House Presidents

West Building . . . . . KATHLEEN CHERRY
Main Building . . . . . ALLISON SMITH
East Building . . . . . HARRIET HOLLAND

Assistant House Presidents

West Building . . . . . MARY COCKE
West Building . . . . . SADIE RICE
West Building . . . . . HILDA WHITAKER
Main Building . . . . . HANNAH TAYLOR
East Building . . . . . CYNTHIA ARMISTEAD

Constitution and By-Laws of the Student Government Association

Whereas, we, the students of Hollins College, desire to assume responsibility in the management of our affairs, and thus develop the principles of honor and self-reliance, we do hereby in accordance with an agreement between faculty and students organize ourselves into an Association.

ARTICLE I

This organization shall be called the Student Government Association of Hollins College.

ARTICLE II

The object of this organization shall be to represent and to further the best interests of the Student Body, to secure cooperation between different organizations, and to promote responsibility, self-control and loyalty among the students.

ARTICLE III

Membership

SECTION I. All students shall be members of the Student Government Association.

SECTION II. A pledge shall be required of all members of the Association.

SECTION III. All students are responsible for knowledge of this constitution, of all Student Government regulations, and of all action taken at any Student Government meeting.

SECTION IV. Two-thirds of the members of the Association shall constitute a quorum.

SECTION V. Annual dues of the Association shall be provided for under the budget system.

ARTICLE IV

Legislative Department

SECTION I. The legislative powers shall be vested in a Standing Legislative Body.

A. This Committee shall be composed of seven faculty members and twelve students. (See page 25 for Constitution of Joint Legislative Committee.)

B. This committee shall have the power of initiating legislation pertaining to the social and dormitory life of the students.

1. Any legislation passed by this committee shall become law upon the approval of the President.
2. Nothing in this agreement shall be interpreted to prevent the President from initiating legislation through this committee.

C. One or more members of the Student Body may petition through the Legislative Department any change pertaining to social and dormitory life.

D. The Legislative Body has the privilege of recommending to the President legislation concerning other matters of interest to student life.

N. B. All powers not specifically nominated in this grant are retained by the administration.

ARTICLE V

Executive Department

SECTION I. The officers of the Association serving for one year shall be: A president, elected from the incoming Senior Class; a vice president, elected from the incoming Senior Class; a treasurer, elected from the incoming Junior Class; a secretary, elected from the incoming Junior Class; a recorder, elected from the incoming Sophomore Class; one representative elected from the incoming Junior, Sophomore, and Freshman Classes; three house presidents, elected from the incoming Senior Class; five assistant house presidents, appointed from the incoming Junior Class; a supervisor of fire drills, appointed from the incoming Senior Class; an auditor, appointed by the president.

SECTION II. Duties of officers:

A. The duties of the president shall be:

1. To preside over all meetings of the Executive Council and the Student Government Association.

2. To appoint the Council Parliamentarian, Revision of the Constitution Committee, and the Handbook Committee from the Executive Council; to appoint the auditor and Budget Committee from the student body.

3. To grant such permissions as are deemed advisable.

4. To serve as ex officio member of the House Committee.

5. To serve on the Legislative Body.

B. The duties of the vice president shall be:

1. To perform the duties of the president in the absence or at the request of the president.

2. To act as chairman of the Recording Committee.

3. To act as chairman of the Committee for Revision of the Constitution.

C. The duties of the secretary shall be:

1. To keep a list of all members of the Association.

2. To prepare and read minutes for each formal meeting of the Student Government Association.

3. To act as secretary to the president.

4. To act as secretary to the Executive Council.

5. To file all offenses dealt with by the Executive Council, together with decisions made on such cases.

D. The duties of the treasurer shall be:

1. To collect all dues and fines.

2. To expend same, subject to the approval of the president.

3. To make a semi-annual report to the Executive Council.

4. To act as chairman of the Budget Committee.

5. To submit to the Executive Council a plan for expending any surplus in the Sinking Fund.

6. To submit all books to the auditor by the tenth of each month.

E. The duties of the recorder shall be:

1. To keep a permanent and complete record of offices held by members of the Association.

2. To get a semi-annual report from the Registrar of the College of eligibility of students holding office and those serving on committees.

3. To serve on the Recording Committee.

F. The duties of the class representatives shall be:

1. To represent their respective classes on the Executive Council.

2. To encourage within their classes an active cooperation with the principles of Student Government.

G. The duties of the house presidents shall be:

1. To represent in their houses the authority of the Student Government Association in all matters entrusted to its control and supervision.

2. To serve on the House Committee.

3. To call and preside over house meetings.

4. To grant such permissions as are deemed advisable.

H. The duties of the assistant house presidents shall be:

1. To act as assistants to the house presidents.

2. To serve on the House Committee.

3. To be responsible for the accuracy of records on the Daily Register Book and to give notice of all penalties incurred for any inaccuracies to the person concerned.

4. To file in the Social Office the record sheets of the Daily Register for each day by noon of the immediately following day.

I. The duties of the supervisor of fire drills shall be:

1. To submit during the opening week of the college year a list of captains and lieutenants to be approved by the Executive Council.

2. To call all drills and instruct the captains.

3. To inform the President of the College of the time that she intends to have a fire drill.

J. The duties of the auditor shall be: To audit the treasurer's books of the Student Government Association, Athletic Association, *Cargoes*, Dramatic Association, Freya, *Hollins Student Life*, Music Association, *Spinster*, the Young Women's Christian Association, International Relations Club, and the four classes.

SECTION III. Executive Council:

A. The executive power of the Student Government Association shall be vested in an Executive Council which shall consist of the president, vice president, secretary, treasurer, recorder, house presidents, and one member from the Junior, Sophomore and Freshman Classes, respectively.

B. The duties of the Executive Council shall be:

1. To act on all matters not provided for by the Constitution, By-Laws and Regulations of the Association.

2. To act as a nominating committee for all major Student Government offices and student members of the Legislative Body.

3. To submit to the President of the College at the time of Student Government elections suggestions for three of the faculty members to serve on the Legislative Body.

4. To recommend to the President of the College, with the assistance of the Dean and the Registrar, a chief marshal from the rising Senior class and eight assisting marshals from the rising Junior class. These shall be appointed by the President of the College.

5. To appoint the chairman of the House Committee, assistant house presidents, supervisor of fire drills, Recording Committee, Dining Room Committee, and Student Endowment Committee.

6. On consultation with the President of the College, to pass on all organizations petitioning for a place on campus. The organization shall submit its constitution or its purpose to the Executive Council for acceptance.

C. The Executive Council shall have the power to impose penalties for any violations of the Student Government regulations.

D. The Executive Council, with the approval of the President of the College, shall have the power to suspend or expel a student from the Association for any flagrant violation of rules.

E. The meetings of the Council shall be held weekly, except when canceled by the president. A simple majority of those present shall decide all questions. All business shall be conducted by *Robert's Rules of Order.*

SECTION IV. Elections:

A. The Student Government elections for all major offices shall be held before May 1st. The rating of these offices shall be decided upon by the boards of which they are a part.

B. Nominations shall be made by the respective boards and submitted to the Recording Committee three weeks before the date set for elections.

C. Nominations shall be posted at least two days before elections, except when deemed inexpedient by the Recording Committee.

D. Nominations may be made from the school.

1. They shall be submitted to the Recording Committee by noon of the day set for elections.

2. The nomination shall be signed by at least fifteen students.

E. Elections shall be carried by a simple majority, except when there are more than two candidates, in which case there shall be preferential voting.

F. The value of the votes of first-year students shall be one-half that of the votes of other students.

G. All ballots must be signed.

H. There shall be no absentee voting or voting by proxy.

I. The president shall not vote except in case of a tie.

J. In case of vacancies in major offices, these shall be filled by election, the respective boards acting as nominating committees for these offices.

SECTION V. Appointments:

A. The Editor-in-Chief of *Hollins Student Life* shall be appointed by the outgoing staff.

B. The Editor-in-Chief of *Cargoes* shall be appointed by the outgoing staff, working in conjunction with the English Department.

C. The Editor-in-Chief of *Spinster* shall be appointed by the outgoing staff.

D. All minor officers shall be appointed by the boards on which they shall serve.

Exception 1. The *Cargoes* Staff shall be appointed by the outgoing and incoming editors and faculty adviser.

Exception 2. The business manager of the *Spinster* shall be appointed by the outgoing business manager and approved by the *Spinster* Staff.

ARTICLE VI

Judicial Department

SECTION I. The judicial power of the Student Government Association shall be vested in the Executive Committee.

SECTION II. *A.* The Association as a whole shall constitute a court of appeal from an interpretation (i. e., penalty imposed) made by the Executive Council provided a written petition, signed by fifty members of the Association, at least one-third of these to be members of classes other than that of the defendant, be presented to the Executive Council within twenty-four hours after the announcement of the interpretation.

B. A committee of sixteen members, chosen jointly by the Executive Council and the Association as a whole, shall reconsider the case.

1. This Committee shall be chosen as follows:

a. The Executive Council shall nominate twelve members of the Association.

b. The student body shall nominate sixteen members from the floor.

c. The student body shall vote by signed ballot for eight members from each group to serve on the Committee.

2. The student chairman shall act as chairman of this Committee, but shall not have a vote.

C.1. A representative chosen by council from the council shall present its standpoint to the Committee for consideration.

2. A student chosen by the defendant or the defendant herself shall present her case to the Committee for consideration.

D. Voting by the Committee:

1. The voting shall be by secret ballot.

2. A two-thirds vote of the members of the Committee present shall be required to refer the case back to the Executive Council for reinterpretation.

SECTION III. There shall be a House Committee composed of the house president and assistant house presidents of each building.

A. One of the house presidents shall be appointed by the Executive Council to serve as chairman of this Committee. The duties of this chairman shall be:

1. To serve as chairman of the House Committee.

2. To serve on the Legislative Body.

B. The duties of the Committee shall be:

1. To investigate minor offenses or cases of misconduct in matters of citizenship.

2. To report persistent offenders to the Executive Council.

3. To appoint a secretary, who shall keep minutes of the meetings, keep the necessary records of the Committee, and carry on the correspondence of the Committee.

4. To make recommendations for rules and regulations to the Executive Council.

ARTICLE VII

Meetings

SECTION I. There shall be two formal meetings of the Association.

A. The first formal meeting shall be held as early in the college year as the president may deem wise.

B. The second formal meeting, at which the installation of officers shall take place, shall be held near the end of the year.

SECTION II. The president shall call meetings of the entire student body between the months of February and May for the purpose of electing major officers for the ensuing year.

SECTION III. There shall be a regular meeting of the student body held once a week after the chapel service.

SECTION IV. Additional meetings of the Association may be called by the president at any time, or upon the request of five members.

ARTICLE VIII

Committees

SECTION I. There shall be a Student Government Recording Committee.

A. This Committee shall be composed of the vice president as chairman, the recorder and one other member to be appointed by the Executive Council from the student body.

B. The duties of the Recording Committee shall be:

1. To receive and examine three weeks before the date set for elections, the nominations for major offices and appointments for minor offices.

2. To submit these nominations to the President, Dean, and Registrar of the College for approval.

3. To draw up a ticket which shall be submitted to and voted upon by members of the Association.

SECTION II. There shall be a Committee for the Revision of the Constitution.

A. This Committee shall be composed of the vice president as chairman and two other members appointed from the Executive Council by the student chairman.

B. The duties of this Committee shall be:

1. To revise the Constitution.

2. To submit the revision for approval to the Executive Council.

SECTION III. There shall be a Budget Committee:

A. This Committee shall be composed of the treasurer of the Association as chairman and the treasurers of the organizations coming under the budget.

B. The duties of the Budget Committee shall be to draw up a budget which will provide for all dues and expenses of the following organizations: Student Government Association, Dramatic Association, Athletic Association, Y. W. C. A., *Spinster*, *Cargoes*, *Hollins Student Life*, class dues, Freya, Music Association, Legislative Committee, Keller Committee, International Relations Club and extra entertainments.

N. B. (*1*) No organization listed above shall collect extra budget dues.

N. B. (*2*) Any surplus shall go into the Student Government Sinking Fund.

SECTION IV. There shall be a Handbook Committee.

A. This Committee shall be composed of members appointed from the Executive Council.

B. The duty of this Committee shall be to edit the student's Handbook.

SECTION V. There shall be a House Committee. (See Article VI, Section III.)

SECTION VI. There shall be a Curriculum Committee.

A. There shall be a Curriculum Committee, if a necessity for such a committee arises, composed of those Seniors, Juniors and Sophomores who are particularly interested in the discussion of such a subject.

B. The duties of this Committee shall be:

1. To offer to the Faculty Curriculum Committee constructive criticisms of existing courses and departments.

2. To give suggestions regarding the requirements for the B. A. degree.

SECTION VII. There shall be two Dining Room Committees.

A. Each Committee shall be composed of a member of the Junior Class as Chairman, and three other members chosen from the Sophomore and Freshman Classes (one from each class and the third member from either).

B. The duties of these committees shall be to arrange seating in the dining room.

SECTION VIII. There shall be a Student Endowment Committee.

A. This Committee shall be composed of a member of the Senior Class as chairman and representatives from the four classes.

B. The duties of this Committee shall be:

1. To conduct any student campaigns.

SECTION IX. There shall be a Keller Committee.

A. The Chairman of this Committee shall be appointed by the Executive Council; she shall then appoint her Committee.

B. The duties of this Committee shall include the supervision of Keller and a semi-annual report to the House Committee.

ARTICLE IX

The Student Government Association recognizes the President of the College as final authority on executive and legislative matters.

ARTICLE X

Any amendment of this Constitution shall be presented in writing to the president of the Student Government Association and shall be upon the table one week before being voted upon. This Constitution, By-Laws and Amendments shall go into effect when accepted by a two-thirds majority vote of all the members. If such an amendment exceeds the rights listed in the Grant of Powers its approval by the President of the College is required.

Joint Legislative Committee

Officers for 1937-1938

Chairman ..... MISS JACKSON
Secretary ..... MARY STATLER JEFFERSON

Faculty Representatives

MISS BLAIR
MISS FILLINGER
MISS MADDREY
MISS SCOTT
MISS CHEVRAUX
MISS JACKSON
DEAN BLANCHARD

Student Representatives

NANCY PEERY, '38
KATHLEEN CHERRY, '38
DOROTHY JONES, '38
MARY STATLER JEFFERSON, '39
CATHARINE LEE PALMER, '40
MARTHA PEARCE, '38, *Ex Officio*
ELLEN HULL NEFF, '39, *Ex Officio*
VIRGINIA CARDWELL, '40, *Ex Officio*
MARY ELLEN GARBER, '38, *Ex Officio*

Constitution and By-Laws of the Joint Legislative Committee

Whereas the President of Hollins College, in the faith that the honest and disinterested cooperation between administration, faculty and student makes for a sound government and mutual welfare, has transferred a grant of power to a newly-organized legislative body composed of faculty members and students, this body, conscious of the spirit in which the grant of power has been made and accepting its responsibilities in the same spirit, does upon its organization and assumption of power announce it to be its desire and will to serve the best interests of Hollins College and adopts, accordingly, the following rules of order:

Name of Body.

The new Legislative body shall be known as the Joint Legislative Committee.

Personnel.

The Joint Legislative Committee shall be composed of seven faculty members and twelve students. The faculty representation shall consist of the Dean of the College, the Assistant to the Dean, and five of the faculty appointed by the President of the College. (The Dean and the Assistant to the Dean as representatives of the Dean's department shall have one vote.)

Only Professors, Associate Professors, Assistant Professors and the Assistant to the Dean shall be eligible for appointment to this body.

Suggestions for three of the faculty representatives shall be presented to the President by the Executive Council of Student Government for her consideration in making these appointments.

The student representation shall consist of the President of the Student Government, Chairman of the House Committee, Chairman of the Handbook Committee, and one member elected by each class from nominations made by the Student Executive Council, the four class Presidents, and the editor of *Student Life*.

The Chairman of the Handbook Committee, the four class Presidents, and the editor of *Student Life* shall have no vote.

The Executive Council shall appoint either the rising Junior or Senior Representative to the Joint Legislative Committee to serve for the coming year, with the approval of her class.

Power of Joint Legislative Committee.

The Joint Legislative Committee shall have the power of initiating legislation pertaining to the social and dormitory life of the students.

Duty.

It shall be the duty of the Joint Legislative Committee to consider for legislation any proposals in written form that may be handed in at any time to the chairman of the standing subcommittee by any member of the college community.

Nature of Majority.

After discussion by the Joint Legislative Committee all proposals shall be voted upon by this committee. A two-thirds majority of the entire voting membership of the committee in favor of any bill shall be required to pass it.

Bills Subject to Approval or Veto of President.

Any legislation passed by the Joint Legislative Committee shall become law upon the approval of the President of the College.

Publishing Legislation.

All legislation for a given academic year must be completed in time to become incorporated in the Students' Handbook for that year. This Legislation shall be announced in April of the previous session.

Regulations in the Handbook may not be changed by legislation during the same year, but, in case of any emergency recognized by the Social Office or the Executive Council, new legislation may be initiated to meet the situation.

The Joint Legislative Committee shall also have the privilege of recommending to the President of the College legislation concerning matters of interest to student life other than those strictly related to social and campus matters. But the power and responsibility of direct legislation on other than social and dormitory matters shall continue with the administration and faculty.

President's Prerogative.

The President of the College may initiate any social and dormitory legislation through the Joint Legislative Committee.

Permanent Sub-Committees.

There shall be within the Joint Legislative Committee one standing sub-committee, known as the Program Committee, which shall be composed of the chairman and secretary of the Joint Legislative Committee and one other representative elected by this body to serve as chairman of the sub-committee.

Duty of Program Committee.

It shall be the duty of the Program Committee to receive, in writing, petitions and suggestions for legislation which it shall then formulate into a working program for the Joint Legislative Committee. Such petitions must be presented on or before February 1st.

Other Sub-Committees.

All other sub-committees shall be temporary and shall be appointed by the chairman of the Major Committee as they may be required.

Future Standing Sub-Committees.

In case that the need for other standing sub-committees should arise in the future they may be appointed by the chairman of the Joint Legislative Committee or elected by this Committee if either the chairman or a majority of the Committee so wish.

Meetings of the Joint Legislative Committee.

There shall be two scheduled meetings of the Joint Legislative Committee each year, the first no later than October and the last no earlier than May. The exact dates of these meetings are to be left to the Committee's discretion each year, but the date of the fall meeting shall be fixed at the previous May meeting of the Committee.

Call Meetings.

The chairman of the Joint Legislative Committee shall have the power to call a meeting at any other time during the year that she may see fit, and she shall be obligated to call such a meeting at the request of the chairman of the Program Committee. The regular sessions of the Joint Legislative Committee shall start after February 1st, when all petitions must be presented, and closed by April 1st.

Open Forums.

The chairman of the Joint Legislative Committee shall have the power to hold at least one open forum, should the subject under consideration be sufficiently controversial. The open forum shall not be a voting session.

Election of Officers.

At the last meeting of the year in May, the Joint Legislative Committee shall elect a chairman and a secretary who shall serve as officers for the following year. One of these shall be a student and the other a faculty member. At this meeting there shall also be elected a chairman for the Program Committee.

Vacancies.

In case of a vacancy occurring in either office of the Joint Legislative Committee at any time of the year, the remaining incumbent shall call a meeting of the committee to elect an officer to the vacant position. In case of a double vacancy the chairman of the Program Committee shall call a special meeting for election of officers.

Duties of Chairman of Joint Legislative Committee.

It shall be the duty and privilege of the chairman of the Joint Legislative Committee to call all meetings and preside thereat, to appoint all temporary sub-committees (unless a majority of the committee demurs) and serve as ex officio member thereof, to serve as member of the Program Committee, and to cast her vote on all questions of legislation considered by the Joint Legislative Committee.

Duties of Secretary.

The secretary of the Joint Legislative Committee shall keep the minutes of each meeting,

frame and formulate the bills passed by the body and submit them to the Dean of the College for technical criticism after which she shall present them to the President of the College. She shall also make complete files of all proceedings of the Joint Legislative Committee's meetings, of all legislation proposed to the President and of all bills that become incorporated into the body of campus law, and she shall serve as a member of the permanent Program Committee.

Duties of Chairman of Program Committee.

1. To post on the Student Government bulletin board, a copy of each petition received, for a period of one week.

2. To call meetings of her committee to determine the agenda of the Joint Legislative Committee.

3. To announce the agenda of the Joint Legislative Committee in the college newspaper or in a Student Government meeting, or on the bulletin board.

Duties of the Class Representatives.

The duties of the class representatives to the Joint Legislative Committee shall be to stimulate in the classes an intelligent interpretation of campus regulations and discussion on proposed legislation and to present the class opinion to the Committee, and to interpret the action of the Committee to the classes after the legislative session is closed.

Recording System

I. Permanent Offices. (The names of all nominees and appointees must be handed in to the Recorder and be approved by the Registrar.)

A. Offices are divided into the following three classes according to the responsibility and time required:

Class A.....10 points
Class B..... 6 points
Class C..... 4 points

No student may hold more than ten points at one time.

B. Academic requirements for Office Holding.

1 Requirements for holding *more than four points:*

a. A student must have class standing and an average of a merit point an hour for the preceding semester.

b. A student who makes below "D" on any subject during the preceding semester is ineligible for nomination or appointment to office until she has made up her condition by re-examination.

c. A student who makes below "D" on *more* than one subject or who fails to maintain class standing must resign her office or offices.

d. No freshman having an "unsatisfactory" at the time of nominations is eligible for nomination or appointment to office.

2. Requirements for holding *four points:*

a. A student must have and maintain class standing. Any student who has failed to

make a grade of "C" in her major subject or is not making a merit point per hour for the first semester is ineligible.

NOTE: By *maintaining class standing* is meant that a student in any one semester must complete one-half the hours and merit points required of her in a session to attain promotion to the next highest class at the end of the session.

b. A student who fails in more than one subject during the preceding semester is ineligible for nomination or appointment to office and must resign any office she already holds.

c. No freshman having an "unsatisfactory" at the time of nominations is eligible for nomination or appointment to office.

3. A student may carry eighteen hours of work and still retain offices coming under the recording system provided her academic standard permits (i. e., merit point per hour and no grade below "C"), and she is meeting graduation requirements. Such a student is also eligible for a part in a play and athletic credit points.

C. No student may hold the same office during both her freshman and her sophomore years. No student may hold the same office for more than two years.

D. Elective Officers with classifications:

1. Student Government Association.

a. President.....A
b. Vice President.....A
c. Secretary.....B
d. Treasurer.....B
e. House Presidents.....A
f. Recorder.....B
g. Class Representatives.....B

2. Athletic Association.

a. President.....A
b. Class Representatives.....C

3. Classes.

a. President.....A
b. Vice President.....C
c. Secretary.....C
d. Treasurer.....C
e. Senior Song Leader.....C

4. Dramatic Association.
President.....A

5. International Relations Club.

a. President.....A
b. Vice President.....C
c. Secretary-Treasurer.....C

6. Legislative Committee.
Class Representatives.....C

7. Music Association.
President.....A

8. College Song Leader.
Choral Club President.....C

9. Y. W. C. A.

a. President.....A
b. Class Representatives.....C

E. Appointive Offices with Classifications:

1. Student Government Association.

a. Assistant House Presidents.....C
b. Auditor.....C

c. Endowment Committee Chairman.....C
d. Keller Committee Chairman C

2. College Marshals.
a. Chief Marshal.....A
b. Assisting Marshals.....C

3. Athletic Association.
a. Secretary-Treasurer.....C
b. Vice President.....C

4. Cargoes.
a. Editor-in-Chief.....A
b. Associate Editors.....C
c. Business Manager.....C
d. Assistant Business Manager.....C

5. Dramatic Association.
a. Vice President.....B
b. Secretary.....C
c. Treasurer.....C
d. Publicity Manager.....C

6. Hollins *Student Life.*
a. Editor-in-Chief.....A
b. Five Associate Editors.....C
c. Managing Editor.....C
d. News Editor.....B
e. Business Manager.....B
f. Assistant Business Manager.....C
g. Reporters.....C

7. Music Association.
a. Vice President.....C
b. Secretary-Treasurer.....C
c. Press Reporter.....C

8. Spinster.
a. Editor-in-Chief.....A
b. Business Manager.....B
c. Associate Editors.....C
d. Assistant Business Manager.....C

9. Y. W. C. A.
a. Vice President.....B
b. Secretary.....C
c. Treasurer.....C

II. Temporary Activities. (The names of all students participating in temporary activities must be approved by the Registrar.) These activities do not come under the point system because they require only a short amount of time and are left to the student's own discretion. They have, however, minimum academic requirements.

A. Athletics. (Hiking and horseback riding not included.)

1. A student must have and maintain full academic class standing to be eligible for participation in, or membership on a team in any formal sport. Formal sports are to include hockey, basket ball, and baseball. There are to be no eligibility requirements for other sports. Chairmen of sports and cheer leaders must have class standing.

2. No student who has more than one "unsatisfactory" may participate in the activities mentioned under 1.

3. A student who makes one merit point an hour and has no grade below "D" but carries an incomplete, is eligible for participation in all athletic activities.

B. Dramatics.

To participate in dramatics through acting or backstage work, the student must have the following academic requirements:

1. A student must have and maintain class standing.

2. No student who has made below "D" in more than one subject is eligible until she has made up her conditions through re-examination.

3. No girl who has more than one "unsatisfactory" is eligible unless the "unsatisfactories" are reported within three weeks of the presentation of the play.

4. A student who makes one merit point per hour and has no grade below "D" but carries an incomplete is eligible.

5. No first-year student is eligible during the first semester.

Residence Staff

Residence life at Hollins is organized for the purpose of maintaining the best possible life for students. It is to this end that regulations are set up. All students are individually responsible for thoughtful and intelligent use of regulations and privileges. They are expected to cooperate at all times with the Student Government Association.

Each hall is presided over by a member of the faculty or an officer of the College who is adviser and friend to the students in residence. She is the hostess for the hall. She cooperates with students at all times in the attempt to promote high scholarship and create a rich social life.

East Building.

Head Resident.....DR. MARY PHLEGAR SMITH
House President.....HARRIET HOLLAND
Assistant House President...CYNTHIA ARMISTEAD

Main Building.

Head Resident....MRS. ELIZABETH M. POULTON
House President.....ALLISON SMITH
Assistant House President.....HANNAH TAYLOR

West Building.

Head Resident.....MISS SUSIE BLAIR
Associate Resident.....MISS FRANCES MOORE
House President.....KATHLEEN CHERRY
Assistant House President.....MARY COCKE
Assistant House President.....SADIE RICE
Assistant House President.....HILDA WHITAKER

Regulations

I. The Campus Day.

A. The campus is "open" from 7:30 A. M. to 11:30 P. M. Sophomores, Juniors and Seniors must be in their respective residence halls by 11:30 P. M.—Freshmen by 10:30 P. M., week days except Saturday, 11:00 P. M., Saturday and Sunday.

B. Students must be on the campus at 7:00 P. M. unless they have special permissions. Students having evening engagements off campus must return by 11:00 P. M. The campus is closed for guests at 11:00 P. M.

C. The Keller is open from 7:30 A. M. to 11:00 P. M. The Tinker Tea House and the Twilight Tea Room are open as part of the campus from 8:00 A. M. to 7:00 P. M., Sunday through Friday; from 8:00 A. M. to 10:00 P. M., Saturdays. (After 7:00 P. M. no student may go to and from either tea house alone.)

D. Meals.

Week Days

Breakfast	7:30–8:00 A. M.
Lunch	12:15 P. M.
Dinner	6:00 P. M.

Sundays

Breakfast	8:00–8:30 A. M.
Dinner	1:00 P. M.
Supper	6:30 P. M.

E. Quiet Hours.

Monday Tuesday Wednesday Thursday Friday	8:00 A. M.—12:00 M. 1:00 P. M.—4:00 P. M. 7:00 P. M.—First triangle for breakfast.
Saturday:	8:00 A. M.—12:00 M. 11:00 P. M.—11:00 A. M. (Sunday).
Sunday:	11:00 P. M. (Saturday)—11:00 A. M. 11:00 P. M.—First triangle for breakfast (Monday).

Decorum and reasonable quiet are observed at all hours.

F. Holiday Regulations.

1. Holiday Nights.

a. The Saturday night of Hallowe'en.
b. Wednesday night before Thanksgiving.
c. The night before Founder's Day.
d. May Day night.

On holiday nights quiet hour starts at twelve o'clock and all students must be in their buildings at 11:30 P. M.

2. Dormitory and dining room regulations are suspended during the Easter and Christmas holidays, but students staying at College are under all other rules of the Association.

G. Places for Study.

The classrooms in Presser and Science Hall are open for study at night. All students except Freshmen must be in their respective residence halls by 11:30 P. M. Classrooms on ground floor of library will be closed when the library closes.

II. The Residences.

Our community life is governed by a thoughtful and sympathetic consideration for others. This individual responsibility must be assumed by each student at all times. There must be reasonable quiet in residence halls and in all college buildings. Every student in residence at Hollins must cooperate with the Council and Administration in insuring the quiet or silence necessary for study and rest.

A. Rooms.

1. All rooms shall be kept in order. Beds must be made by 9:30 A. M., except Sunday, when they must be made by 1:00 P. M.

2. No alcoholic drinks may be kept in dormitories.

3. All electrical attachments must be used in the Keller kitchen, or in the kitchenettes in East and West.

B. Signs.

There must be an absolute respect for "Study," "Busy," and "Sleeping" signs at all times.

C. Typewriters and Radios.

Typewriters and radios are to be used with consideration for quiet at all times. Radios are to be kept low and will be subject to immediate removal if they are annoying. Sophomores must turn off their radios at 12:00 P. M. Freshmen must turn off their radios at 11:00 P. M., except Saturday night.

D. Lights.

1. Seniors and Juniors have no light restrictions.

2. Sophomores must be in their respective rooms with their lights out at 12:00 P. M., freshmen must be in their respective rooms with their lights out at 11:00 P. M. Monday through Friday; 11:30 Sunday nights.

Exception: There are no light restrictions on Saturday and holiday nights; the usual quiet hours will be in effect.

3. A student returning late to her dormitory from an evening engagement on or off campus may use her lights for exactly fifteen minutes after time of arrival.

E. Late Return.

1. Special permission must be obtained for any late return to residence halls.

a. Between 10:30 and 11:30 from the Student Chairman or the House President.

b. After 11:30 P. M. from the Social Office. This permission must be secured before 11:00 P. M.

2. The residence halls are locked at 11:30 P. M. Any student returning after that hour is admitted by the night watchman, who can be located at the lobby of the Business Office. A student coming in late for any reason is expected to register her name with the watchman. No student may unlock a door to admit anyone returning after the closing hour.

F. Dining Room.

1. Tables are organized with faculty heads. Seniors sit at their class tables.

2. No student is expected to visit at other tables in the dining room except on Saturday and Sunday and on holidays.

3. Table assignments will be distributed in students' rooms every four weeks.

4. No student enters the dining room after the President's bell or after the "Closed" sign is up at breakfast.

(*Exceptions:* When delayed by a guest or faculty member or on returning from town after the last triangle.)

5. All students must register in the Social Office beforehand any guests whom they expect to entertain in the dining room. (See page 45.)

6. Dormitory and dining room regulations are suspended during the Easter and Christmas holidays; students staying at the College are under all other rules of the Student Government Association.

III. On Campus.

A. Religious Services.

1. All students attend daily chapel, Sunday evening church service and Convocations.

Exception: Upper classmen are allowed 3 cuts a semester from Sunday evening church service. Under classmen are allowed two cuts a semester.

2. Students are required to attend lectures, concerts and entertainments provided by the College on the Lecture Fund and so announced in the College program.

3. To be excused from any required college exercise on account of sickness, permissions are secured from the Resident Nurse; for other reasons from the Assistant to the Dean.

4. Students are responsible individually for order and quiet in chapel.

B. Social Rooms—Keller—Tea Rooms.

1. Keller may be used from 7:30 A. M. to 11:00 P. M. Musical instruments may be played in the Keller at any time except during Sunday evening chapel or while programs are being held in the drawing room.

2. Card playing and dancing are allowed only on week days.

3. Arrangements for using equipment or rooms in Keller or in East and West are made through the Social Office.

4. In order that two events may not conflict, students planning parties or entertainments must consult the Social Calendar kept in the Social Office.

5. Students spending the night at Tinker Tea House or Twilight Tea Room must leave record of their absence from dormitory in the Social Office. No Dean's slip is required.

6. The privileges announced for the Twilight Tea Room apply only while it is under the management of Mrs. Helen Porter.

C. Dates.

1. A student who receives callers at the college is responsible for her own conduct and for the conduct of her guests.

2. Students may entertain dates at college on Saturday and Sunday until 11:00 P. M., except during the Sunday evening church hour.

3. Upper classmen may have dates any other evening until 11:00 P. M.

4. Date slips must be filed in the Social Office one-half hour before callers arrive. Only callers so registered will be received.

5. All guests must call for students at the Social Office.

D. Use of Social Rooms for Entertaining Guests.

1. The drawing room and adjoining social rooms in Main are open for dates during all calling hours.

2. Keller is open for dates according to class dating privileges.

3. The social rooms in East and West are open for dates on Saturday afternoon and evening and Sunday afternoon and evening. Students and their guests may smoke until 10:30 P. M.

4. Off-campus guests, *not dates*, may be entertained in the social rooms of East and West on week days and in the social rooms of Main. They may smoke with their hostesses.

5. Students may go to the Tinker Tea House and the Twilight Tea Room with their dates provided they return to campus by 7:00 P. M. (on Saturday 10:00 P. M.) Students must register tea room dates in the Social Office.

6. Students may entertain dates on the quadrangle until 10:00 P. M. Saturday and Sunday nights. From 10:00 to 11:00 P. M. dates are entertained in the social rooms. The night watchmen of the College are instructed to report students who are entertaining dates on the quadrangle after ten o'clock.

E. Smoking.

1. Students may smoke in Keller. At cotillions, class and college parties in Keller there is to be no smoking in the large room.

2. Students may smoke with their dates in the corner sitting room opening on the front gallery of Main and in the sitting room opening on Main Hall.

3. Students may smoke with their dates in the social rooms of East and West during the hours in which dates may be entertained in these rooms on Saturday and Sunday.

4. When entertaining off-campus guests, not dates, in the social rooms of East and West and in the corner sitting room opening on the front gallery of Main and the sitting room opening on Main Hall students may smoke with their guests.

5. Smoking stops in Keller and social rooms one-half hour before the closing of the rooms.

6. Students may smoke on back campus and in the Forest of Arden.

7. Students may smoke in the Tinker Tea House and the Twilight Tea Room.

F. Walking.

Students may not walk on back campus, on the bridge, or in the garden after dark. The walks back of East Building and to the gymnasium and Presser are on back campus but they may be used as passageways.

G. Costumes.

1. Socks may be worn on campus and for hiking on week days until 7:00 P. M. They are not worn in the dining room at dinner, or in the drawing room at social functions. They may not be worn on Sunday except for tennis or hiking.

2. Athletic costumes and costumes for cotillions and parties may be worn in crossing front campus provided there is no loitering.

H. Guests.

1. As the College has limited accommodations for guests, it is necessary for parents to engage rooms at Tinker Tea House or in Roanoke.

2. Students entertaining guests over night or for a meal or meals must register each guest on arrival in the Social Office, also her own name as hostess, and must indicate the extent of the visit and the meals to be taken. Should

changes be made after registration the necessary adjustments will be made at time of settlement in the business office.

Under no conditions may guests be entertained in the dormitories or the dining room without being registered in advance in the Social Office.

3. Alumnæ and guests of college age are entertained in the dormitories for brief visits *only*. Arrangements should be made in advance in the Social Office.

When accommodations can be arranged alumnæ are entertained as guests of the College for two days. For longer visits rates quoted below are charged.

N. B. Alumnæ and guests are entertained only on condition that they comply with the regulations of dormitory life.

4. A charge will be made of 50 cents per night, and meals as follows: Breakfast, 25 cents; lunch, 35 cents; dinner, 50 cents. Accounts for lodging and for meals should be settled in the business office promptly.

IV. Off Campus.

The reputation of Hollins College is dependent upon the conduct of Hollins girls. A student, while under the jurisdiction of the college, is expected to observe the social regulations of the college, whether she is on campus or registered out for week-ends. Student Government holds itself responsible for taking action in regard to the conduct of its members which endangers the reputation of the College.

A. Off-Campus Hours.

1. When a student wishes to remain off campus after prescribed hours she must obtain permission from the Social Office and record this information when signing out.

2. All students off campus for the day and unchaperoned must be back on campus at 7:00 P. M.

Exception: Upper classmen, or a group of three or more under classmen, not having dates, may remain in Roanoke on Saturday and holiday nights provided they are back on campus by 11:00 P. M.

3. When given special permission a group of three or more upper classmen may go to Roanoke for lectures, concerts, movies, and plays on week-day evenings.

4. When given special permission, under classmen may go to Roanoke for lectures, concerts, plays, and special movies in the evenings.

B. Daily Register Book.

1. Each student, when leaving campus during the day, shall sign out in the Daily Register Book in her own dormitory. (Any student leaving campus after 7:30 P. M. shall sign out in the Daily Register on first floor Main.)*

Exception: Walks and hikes during off-campus hours need not be registered in the Daily Register Book.

2. Each student shall sign in the Daily Register Book within one hour's time after her return to campus. (After 7:30 P. M. each student is expected to sign in the Daily Register on first floor Main immediately on her return to campus.)*

3. Chaperons must be registered when the student signs out in the Daily Register Book.

*NOTE: At 7:30 P. M. the Daily Register Sheets for all dormitories will be taken to first floor Main.

4. Demerits are received for failure to sign in or out, and for mistakes in registration. If the student receives ten demerits, she cannot use the Daily Register Book for one week.

C. Dates.

1. All dates off campus must be registered as such in the Social Office before students leave campus.

2. Upper classmen having evening dates in Roanoke and Salem return to the campus by 11:00 P. M. Saturday, Sunday and holiday nights for Juniors; any evening for Seniors. They may not visit fraternity houses in Salem during these dates.

3. Under classmen having dates in Roanoke must return to campus by 7:00 P. M.

4. New students may not have dates off campus during the first five weeks of the session.

5. Driving privileges with dates are stated on page 49.

D. Places of Entertainment.

1. All places of entertainment must be approved by the Social Office.

2. The list of places approved by the Social Office for the use of students, with or without dates, will be posted in September.

E. Drinking.

Drinking of alcoholic beverages is not allowed except in private homes by invitation of the hostess and in moderation.

F. Driving.

1. Friends calling for students are expected to leave from and return to Main Building.

2. Cars must never be overcrowded.

3. A student may drive anywhere with her parents, the parents of a Hollins student, or members of the Hollins faculty provided she returns to the campus by 7:00 P. M.

4. After the first five weeks, a Freshman may drive with her dates to and from Roanoke and within the city limits—returning to campus by 7:00 P. M., provided a driving permission from parent or guardian has been filed.

5. A sophomore may drive with her friends to and from Roanoke and within city limits—returning to campus by 7:00 P. M.

6. An upper classman may drive with her friends to and from Roanoke and Salem and within city limits—returning by 7:00 P. M.

7. A junior may drive with her date to and from Roanoke and Salem and within city limits on Saturday, Sunday and holiday nights, provided she leaves campus before 9:00 P. M. and returns by 11:00 P. M. (Other nights with permission.)

8. A senior may drive with her date to and from Roanoke and Salem and within city limits any night provided she leaves campus before 9:00 P. M. and returns by 11:00 P. M.

9. A student living in Roanoke, having signed out on the Daily Register Book for home, may drive unchaperoned in Roanoke with the permission of her parents.

10. No chaperon is needed for a student who is driving to and from a private home for the week-end if the permission of parents or guardians is filed in the Social Office. A chaperon is required for driving to and from Blacksburg, Charlottesville, or Lexington when a student is attending dances.

G. Smoking.

1. Students may smoke in the dining rooms of the Hotel Patrick Henry and the Hotel Roanoke, in the Meiringen Tea Room, the Tudor Tavern and the Martha Washington Tea Room. They may smoke in the "Hollins Rooms" in the Hotel Patrick Henry and Hotel Roanoke. Since these rooms are given through the courtesy of the hotels, students are requested to leave them in good order.

2. Students may smoke in beauty salons in Roanoke.

3. Students may smoke on walks off the paved highways and on picnic grounds.

4. Smoking is not allowed in stores, including drug stores, in stations, hotel lobbies, in public buses, or in special buses between Hollins and Roanoke or Salem.

H. Overnight Absences.

1. During the first five weeks' orientation period at the opening of the College a Freshman may not leave the College for college dances or overnight visits in general. She may spend nights in Roanoke with her parents.

2. Freshmen may be away from the campus five nights each semester.

3. Sophomores may be away eight nights each semester.

4. An under classman returning on Sunday from an overnight absence must be present at chapel Sunday evening unless she takes a chapel cut.

5. Under classmen may have the week-end between semesters in addition to the allotted number of nights.

6. Upper classmen may take overnight absences at their own discretion, having filed the proper permissions in the Social Office.

I. Registration for Overnight Absences.

1. Dean's slips are intended to cover overnight absences from campus. These permissions are secured from the Assistant to the Dean. Complete plans and arrangements for chaperonage must be registered before leaving campus.

2. After having secured the Dean's slip, the student must sign on a pink registration slip the required information. On returning to campus the student signs in on a blue slip.

a. The student must fill out the slips and put them in the registration box herself.

b. The pink slip must be signed immediately before leaving campus, the blue slip within an hour after return to campus.

3. Any student may file a standing permission from her parents for overnight visits from the College, except for college dances.

4. Upper classmen may file standing permissions from parents or guardians for any overnight absence from College, including college dances. The Social Office must be notified of such overnight absences for dances forty-eight hours in advance of departure.

5. Unless a student has a standing permission, special permissions must be filed for each dance attended and for other overnight visits. In case of college dances, this permission from parent or guardian must be in the Social Office in writing forty-eight hours in advance of departure from College.

6. If a student discovers she has neglected to register she shall telephone or telegraph at

once the required registration information to the person in charge of the Social Office. As soon as the student returns, she must fill out her pink slip, explaining on the back her negligence, and stating the time the office was notified.

7. A student shall telephone or telegraph the Assistant to the Dean *any change of plans, intentional or otherwise,* before the time that her registration expires.

J. Chaperonage.

Chaperons are required only for safety, to protect students from being misjudged, and to safeguard the social good of Hollins. It is assumed that everywhere students will act with sensitive regard to the spirit of the standards of Hollins.

1. Students must report in person to the chaperon under whom they are registered and act only with her approval while in her charge. No chaperon may delegate her responsibility to another person, unless the chaperon be the girl's parent.

2. Students attending college dances or other events at Lexington, Charlottesville and Blacksburg are accompanied by the Hollins chaperon and stay at hotels or guest-houses approved by the Social Office. All arrangements are made by the Assistant to the Dean.

3. A student registered out by a Dean's slip for Blacksburg, Charlottesville, or Lexington may go to the following places with the permission of her chaperon, returning not later than nine p. m.

a. Students registered for Charlottesville: Farmington Country Club; Monticello, until five p. m. only.

b. Students registered for Lexington: Herring Hall, Natural Bridge Hotel, Forest Tavern, near Natural Bridge.

4. No student may be in a fraternity house in Charlottesville, Lexington, Blacksburg or Hampden-Sydney after ten p. m.

Exception: Students may be entertained during the intermission of formal Friday night dances in a fraternity house which has a regular resident house mother provided the house mother is present during the time of the intermission.

5. Students attending college dances at Lexington, Charlottesville, or Blacksburg are expected to report to the chaperon at the hotel immediately after the dance.

Exception: After dances which end at twelve o'clock students are expected to report to the chaperon not later than one o'clock.

6. When attending other than college dances a student may be chaperoned by some one approved by the hostess in whose home she is visiting.

V. Fire Regulations.

1. General Regulations.

a. There shall be a system of fire drills under the direction of the Student Government Association.

b. Fire drills shall be supervised by the supervisor of fire drills, one captain in each building, and first and second lieutenants on each floor.

c. There shall be one drill after twelve p. m. each semester. Other drills are to be held once a month during the college year.

d. During fire drills all quiet hour regulations must be observed.

2. Specific Regulations.

a. On the summons of the bell each person shall provide herself with a towel and coat, shall turn on the lights, close her windows, and leave her door open.

b. The roll is to be called after the division has reached its designated place, by the first lieutenant, according to a plan submitted by the supervisor.

c. There shall be an exact division line on each corridor indicating which stairways the different groups shall use. In case of a real fire, if the stairway is not available because of smoke or fire, the captain shall designate which exit to use.

d. Anyone who misses roll call must report in person to the fire captain as her name will be handed in by the lieutenant.

3. Appointment of Officers.

a. The supervisor of fire drills shall be appointed by the Executive Council from the incoming Senior Class.

b. The lieutenants and captains shall be appointed by the supervisor after the approval of the Executive Council during the opening week of the college year.

VI. Pay Day Regulations.

A. Compulsory budget dues are paid on Pay Day, which is the second Monday in October, in accordance with the following budget scheme for 1937–38:

Student Government	$ 210.00
Spinster	3,300.00
Cargoes	650.00
Student Life	900.00
Athletic Board	225.00

Music Board	$200.00
Dramatic Board	250.00
Y. W. C. A.	550.00
Freya	200.00
Senior Class	127.00
Junior Class	40.00
Sophomore Class	87.00
Freshman Class	15.00
Legislative Committee	5.00
Keller Committee	50.00
International Relations Club	75.00
Handbooks	185.00
TOTAL	$7,069.00
To be received from advertising	800.00
	$7,869.00
PER CAPITA	$ 21.00
DAY STUDENT FEE	$ 15.00

N. B. Subject to change at the discretion of the Budget Committee.

B. If a student fails to pay her Budget Fee by the fourth Monday in October, she shall be fined 10% of the fee at the discretion of the Chairman of the Budget Committee.

C. No refund will be made to students withdrawing from College.

D. A student not entering until the second semester shall pay one-half of the budget fee, which sum shall not include the price of a *Spinster*. She shall pay for her *Spinster*, if she desires one.

E. Each day student shall pay $15.00, or in case of a change in the above budget a proportionate amount. This shall allow her to participate in all activities, and receive all campus publications.

Faculty Rulings

Matriculation

On arrival at College the student reports first to the Social Office for assignment to her room. A first-year student is given at this time a card introducing her to her adviser, with whom she must have an interview upon reporting for matriculation.

Preliminary to matriculation, the student must secure a receipt from the Business Office, showing that she has complied with the initial requirements as to payments.

All students are expected to be present at the first chapel exercise, nine p. m., Thursday, September 23d.

Those registering later than this must pay a registration fee of $5.00.

The final day for completing matriculation is Friday, September 24th.

No student may take up or drop a course without written permission from the dean.

Class Privileges

No student shall be eligible for membership in any class organization or entitled to privileges appertaining to such class until officially informed of her class standing by the registrar.

Hours of Work

All students are expected to pursue a program of thirty hours a session, excluding Hygiene 10 and

Physical Education. Students who desire to take more than thirty-two or less than twenty-four hours, excluding Physical Education, must secure the permission of the Classification Committee.

Classification

Freshmen ordinarily carry seventeen hours (including Physical Education and Hygiene). See page 40 of the current catalogue for details.

The requirements for entering the different classes at the beginning of the session are as follows:

For Sophomores: Twenty-six semester hours and twenty-six merit points.

For Juniors: Fifty-eight semester hours and fifty-eight merit points.

For Seniors: Ninety-two semester hours and ninety-two merit points.

Seniors should have not more than sixteen hours of work. No prescribed course may be carried over to the senior year, except by special permission of the Classification Committee, which is rarely granted. A Senior may, by special permission of the Classification Committee, be allowed to carry as much as eighteen hours of work.

Seniors may not take for full credit any course regularly open to Freshmen. See page 42 of the current catalogue for details.

No course in which a student has made a grade of "D" may count on a major.

Grades

The grading system used is as follows:

A.....Excellent
B.....Good
C.....Fair

D.....Passing
E.....Failure with the privilege of reexamination
F....Failure *without* the privilege of reexamination

A student who attains in any course a semester grade of E may, upon recommendation of the professor in charge, be permitted a reexamination immediately following the spring vacation or during the registration week of the following September. The student planning to take such an examination in September must notify the registrar by September 1.

The fee for each special or reexamination is $2.00 and a check for this amount should accompany all applications made to the registrar. Any student who makes application for a special or reexamination after the specified date will be required to pay $4.00 for each instead of $2.00.

A student in any full year course, whose grade is below D on the *first semester*, but whose *second semester* grade is C, or more, may be given credit for the course at the discretion of the instructor. The instructor should indicate his decision by making a statement to this effect on the student's grade slip filed at the end of the session.

A senior who has a semester grade of E on any subject, may, upon recommendation of her instructor, be granted a reexamination before the end of the session at a time appointed by the dean and registrar.

A student who fails in two or more subjects during the first semester receives warning, and if she fails to complete eighteen hours of work (exclusive of Physical Education), she is not permitted to return

to college. Exceptions are made only for extraordinary reasons.

The college reserves the right to exclude, at any time, students whose conduct or academic standing is unsatisfactory.

Merit Requirements

In estimating merit points the following system is used:

1 semester hour with grade A counts 3 merit points
1 semester hour with grade B counts 2 merit points
1 semester hour with grade C counts 1 merit point

Grades received on reexaminations are not counted in estimating merit points.

For students entering session 1936-37 and thereafter, one merit point will be deducted for each hour with a grade of F.

A student who fails to make the required number of merit points in a given year incurs a deficiency, which may be removed by making the necessary number of extra merit points in the succeeding year.

For students who entered prior to session 1936–37 a grade made on a repeated course is not counted in estimating merit points unless it is A or B, in which case one-half the value of the merit points is counted.

Students entering session 1936-37 and thereafter will receive full merit point credit for repeated courses.

Academic Honors

To graduate with honor the student must average 2.3 merit points for each hour taken on the work of the entire college course.

For honor in any session's work the student must average 2.3 merit points for each hour taken on the work of the session.

Regulations for Absences From Classes

I. These rules are made by the faculty and are administered by the registrar. The registrar has power to interpret all debatable matters that arise regarding the rules. Each student must keep her own record of absences, together with the date of each absence. This record must be presented to the registrar in case of over-absence; each instructor must file with the registrar daily a list of all absences from his or her classes during each day.

II. For the following reasons, a student may take as many absences as are deemed necessary by the registrar:

A. Illness of student. (Excuses for illness must be accompanied by a doctor's certificate.)

N. B. Engagements with dentist and oculist are not classified as illness.

B. Serious illness or death of a member of the student's family.

C. College business, subject to the regulation concerning scholastic requirement for leaving campus.

III. In addition to these excused absences, a student is allowed sixteen cuts during the school year, eight cuts each semester. All laboratory work missed for reasons other than illness of the student, or serious illness or death of a member of the student's family, must be made up at the convenience of the instructor and of the student with a fee of one dollar an hour.

IV. Absences incurred on account of organized field trips will be excused, provided these trips do not exceed one day per course per semester. All organized field trips shall have precedence over extra-academic activities.

V. Students who at any time are reported as unsatisfactory, shall, during the next two months of the school year be allowed no absences (except for reasons listed in Section II and for weddings in student's immediate family) in the subject in which they are reported as unsatisfactory. If a cut should be taken in an unsatisfactory class, the student must take a written examination for each cut with a fee of two dollars for each.

VI. If one of a student's unexcused absences is absence from an announced written lesson, the student receives a grade of "F" on that written lesson, without privilege of making up the missed lesson. An excused absence entitles a student to make up a written lesson.

VII. If a student takes more than eight absences during either the first or second semester, three merit points will be deducted from her total number of merit points for the first over-cut in each semester. For each additional over-cut, the student will lose one additional merit point.

VIII. No absence may be taken on the two days before the Christmas and spring vacations, or on the two days before the mid-year examination period, or on the first two days of the second semester, or on the first two days before the final examinations, except for serious illness of the student or in the student's family. Students absent from classes the

two days immediately following the Christmas and spring holidays, will be required to pay $5.00 for each class missed, except in case of serious illness of the student or in the student's family. A doctor's certificate is required stating the specific nature of the student's illness.

Failure to attend the first chapel service following the Christmas and spring vacations, when no adequate excuse is presented, will be punished by a two weeks' suspension. This means that any student incurring this penalty will have no opportunity to receive faculty assistance in making up laboratory work and all class work which falls within the period of her suspension and that announced writtens or term papers falling due during her absence will receive the grade of "F."

Note: Students absent from classes two days before and after Thanksgiving and Founder's Day without an adequate excuse will be required to pay $5.00 for each class missed.

Note: The following will not be accepted as adequate excuses: dental excuses, oculist excuses, and excuses for general physical examinations.

IX. A student who absents herself from classes (or any one class) more than twenty-five per cent. of the semester must repeat the semester's work, unless her professor recommends to the registrar an acceptable plan by which the lost work may be made up.

X. No student may attend another section of her class than her own.

XI. No excuses for absence from class will be accepted unless presented at the Registrar's Office within three days after termination of the absence.

XII. Juniors and Seniors with full class standing are not limited in the number of class absences. Other regulations in regard to absences apply alike to all four classes.

Honor Students

Students who average two and three-tenths merit points for each hour taken on the work of the previous session shall be known as Honor Students, and exempt from all regulations regarding absence from class, except those pertaining to announced writtens and laboratory work.

The students in this group may use their own discretion about attending required lectures and entertainments. Any student who fails to maintain the standard of work required for the group will be dropped from the Honor Roll at the end of a semester.

Honor Students shall not be limited in the use of Dean's slips.

In addition to the academic requirements, to belong to this group, a student must be a good citizen of the college community.

Office Hours

Dean: 10 A. M. to 12 noon Monday, Wednesday, and Friday; 10 A. M. to 11 A. M. Tuesday, Thursday and Saturday. Afternoons by appointment. Always available at Carvin House.

Assistant to the Dean: 9:00 A. M. to 12:10 P. M. (daily, except Sunday). Other hours by appointment.

Dean's slips must be secured during these regular office hours. It is expected that, *whenever possible,* late permissions will also be secured during these hours.

Other special permissions may be secured at the Social Office daily up until 6:00 P. M.

Social Office: 8:00 A. M. to 11:00 P. M.

The Registrar: 9:00 A. M. to 11:00 A. M.; 1:00 P. M. to 2:00 P. M. (daily, except Saturday).

Book Shop: 8:30 A. M. to 11 A. M.

Banking Hours: 8:30 A. M. to 9:30 A. M. and 9:45 A. M. to 12 noon.

Physician: 9:00 A. M. to 10:00 A. M.

Nurse: 8:00 A. M. to 9:00 A. M.; 1:00 P. M. to 2:00 P. M.; 7:20 P. M. to 9:00 P. M.

Visiting Hours at the Infirmary: 4:00 P. M. to 5:00 P. M. daily; 10:00 A. M. to 11:00 A. M. and 4:00 P. M. to 5:00 P. M. Sunday.

Room Assignments

Applications for Rooms and Roommates

All communications, regarding *rooms* or *roommates*, should be addressed to

MISS LOUISE MADDREY
Assistant to the Dean
Hollins College, Virginia

These should be sent in by *September first*, as assignments will be made at that time. Any girl desiring a particular roommate is urged to send this information direct to Miss Maddrey. All Freshmen will be assigned to West Building.

On arriving at the college all students are asked to call at the Social Office in Main Building, for the purpose of registering with the Assistant to the Dean. Room assignments will be given out at that time.

Hollins College Post Office

There is, adjoining the business offices, a United States post office equipped with post-office lock boxes and other facilities. The government charges a post-office box rental of thirty-five cents per quarter, payable in advance.

Charles L. Cocke Memorial Library

The Charles L. Cocke Memorial Library contains about 26,000 books (June, 1937) and 165 periodicals, arranged on open shelves to which students have free access. The books are classified and numbered so that material on related subjects is brought together on the shelves. Any book may be found by consulting the card catalog for the number which indicates its location. New students receive instruction in the use of the Library within the first two weeks of the fall term, and Library regulations are posted in detail in the Library building.

Books not in heavy use for specific class assignments may be borrowed for a period of one or two weeks. Those needed for class work are reserved for use within the Library, kept on special shelves, and marked with manila bands. Reserved books may be taken out only when the Library is closed, i. e., from 12–1 p. m., 5–7 p. m., and 10 p. m.–8 a. m. Students may sign to use books overnight after 1 p. m. of the day on which they want them. They may sign to use reserved books in the Library not more than a week in advance.

All books must be charged at the Loan Desk before being taken from the Library. When returned they must be brought *to the desk* so that the charge may be canceled. Fines are charged for books not returned on time.

Books used in the Library should be read when possible in the same room where they are shelved. If they are taken to a different part of the building that fact should be mentioned to the librarian. To avoid misplacement, *books must not be returned to shelves* except by the library staff. Reserved books should be brought to the desk, others left on the tables.

Ink bottles must not be brought into the Library. Fountain pen ink is supplied at the Loan Desk.

As the Library is needed by many people as a place for study all are expected to cooperate in maintaining order and quiet at all times. Especial care is needed, because of the construction of the building, in the matter of walking about and opening and closing doors.

Class Officers

Senior

President ..... MARTHA PEARCE
Vice President ..... DOROTHY GILLS
Secretary ..... RUTH BRUNYATE
Treasurer ..... ELIZABETH HAYS

Junior

President ..... ELLEN HULL NEFF
Vice President ..... LITA ALEXANDER
Secretary ..... BETSY WINGFIELD
Treasurer ..... MARGARET JONES

Sophomore

President ..... VIRGINIA CARDWELL
Vice President ..... HARDIE BELL
Secretary ..... POLLY FRENCH
Treasurer ..... ANN MCGUIGAN

College Marshals

Chief Marshal ..... NANCY PENN

MARGARET ANDERSON
MARY COCKE
BETTY HART
JANE HILDRETH
PEGGY LEE
SADIE RICE
ELIZABETH FAUREST
HANNAH TAYLOR

Young Women's Christian Association

Officers for 1937-1938

President ..... SARA RICE
Vice President ..... FRANCES MCDOWELL
Secretary ..... ROSA BATTE HODGES
Treasurer ..... CAROLINE GOGGANS

Class Representatives

MAUDE FARLEY, '38 LACY DARTER, '39
ANN BRINKLEY, '40

Purpose

The Young Women's Christian Association of Hollins College, a member of the Young Women's Christian Association of the United States of America, and a participant in the World's Student Christian Federation, declares its purpose to be:

1. We, the members of the Young Women's Christian Association of Hollins College unite in the desire to realize full and creative life through a growing knowledge of God.

2. We determine to have a part in making this life possible for all people.

3. In this task we seek to understand Jesus and follow Him.

Organization

The Chairman of Religious Services plans for the Sunday Devotionals. The social service work consists in helping worthy families in the neighborhood of the College, in preparing Christmas boxes and a Christmas party for the children. Throughout the year, clothes are sent to orphanages and similar institutions. Each year, the cabinet selects a group of representative Freshmen to serve on the Freshmen Commission. This body works toward unity within the new class and sponsors interest in Y. W. C. A. work. The class representatives serve as the welcoming committee to the incoming Freshman Class by planning social events for its entertainment. One of the special features of the Y. W. C. A. work consists in securing specially qualified speakers, at least two a year, who give lectures on youth problems of the day.

Membership

Active membership is voluntary. All students are associate members and all meetings are open to both faculty and students.

Hollins Dramatic Association

Officers 1937–1938

President ..... KATHARINE WHITEHEAD
Vice President ..... BETTIE BALL LUMMIS
Secretary ..... JEANNETTE OGSBURY
Treasurer ..... MARGARET PONDER
Business Manager ..... AGNES GANT

The Chairmen of Properties, of Costumes, of Make-up, of Lighting, and the Student Coach are appointed for each play by the Dramatic Board and serve on that Board throughout the production of that play.

All students are members of the Hollins Dramatic Association.

All students whose scholarship is satisfactory are eligible to try out for any of the productions given by the Association but may play only one part during a year.

> *Exception:* No first-year student is eligible for a part in a play during her first semester in college.

Productions

Nine 'Til Six ..... PHILLIP STUART
Three One-Act Plays ..... J. M. BARRIE
The Tempest ..... SHAKESPEARE

Ye Merrie Masquers

"Ye Merrie Masquers" is the honorary organization of dramatics. The basis for membership is a certain number of points awarded for participation in plays and back-stage work, board membership and the writing of original plays.

"Ye Merrie Masquers" presents each year an original Christmas pageant.

Athletic Association

1937–1938

The purpose of this Association shall be:

1. To encourage all the members to participate in some form of athletic activity;

2. To develop skill and good form in all sports;

3. To maintain a high standard of sportsmanship in all activities sponsored by the Association.

I. Athletic Board.

A. Permanent Members.

President ..... LANDIS WINSTON
Vice President ..... MARGARET LEE
Secretary-Treasurer ..... SUSANNA FARLEY
Senior Representative ..... PELA HUNDLEY
Junior Representative ..... BARBARA DOTY
Sophomore Representative ..... LOUISE DANIEL
Representative of the Riding Club .....
President of Orchesis ..... EUGENIA LEE
Chairman of the Cabin ..... MAUDE FARLEY
Chairman of Outing ..... CATHARINE LEE PALMER
Campus Reporter to Sportswoman ..... ROSA BATTE HODGES

B. Temporary Members, serving only during their respective seasons.

Chairman of Archery ..... HARRIET HOLLAND
Chairman of Basket Ball ..... SARA RICE
Chairman of Golf ..... MAJORIE PORTER
Chairman of Hockey ..... LANDIS WINSTON
Chairman of Swimming ..... MARTHA PEARCE
Chairman of Tennis ..... AUBREY HAWLEY
Chairman of Baseball ..... KATHARINE WHITEHEAD

II. Membership.

Every student of Hollins College shall automatically become a member of this Association.

III. Sports.

A. Participation in Sports.

A student may go out for any number of sports during a season.

Exception: A Freshman may go out for only two sports during the first season. Riding is not included in this limitation.

SPORT	No. of practices per week	No. of practice cuts	Length of season
Archery—Individual	3	1	5 weeks
Archery—Odd-Even	3	1	5 weeks
Basket Ball—Class	2	2	5 weeks
Basket Ball—Elementary	3	.....	3 weeks
Basket Ball—Red-Blue	2	1	3 weeks
Golf—Class	.....	.....	4 weeks
Golf—Individual	.....	.....	4 weeks
Hockey—Class	2	2	6 weeks
Hockey—Odd-Even	2	1	3 weeks
Riding Club	.....	.....	All year
Swimming—Class	.....	.....	6 weeks
Swimming—Individual	.....	.....	6 weeks
Tennis—Class	.....	.....	6 weeks
Tennis—Individual	.....	.....	5 weeks

IV. Awards.

A. The following awards will be made to any girl who has completed the requirements listed under the respective awards:

I. Chevron.

a. 3 participations*.

b. 1 class team or equivalent*.

II. Monogram (Membership into Monogram Club).

a. 5 participations.

b. 4 class teams or equivalent.

c. 1 varsity or equivalent*

or

a. 9 participations.

III. Gold pin.

a. 10 participations.

b. 5 varsities or equivalent.
In hockey and basket ball if varsity is not made, one Red-Blue or Odd-Even team is equivalent to ½ varsity.

c. Service *.

N. B. Special consideration will be given to a girl who has transferred to Hollins her Sophomore year, or who would have fulfilled the above requirements for gold pin except for some unforeseen, temporary, physical disability.

*Definitions:

One participation means the completion of required practices in a sport during one season or entrance into the tournament at the end of the season. If a student has participated in more than one sport during a given season, it will count only as one participation.

Class teams or equivalent:

a. Hockey team.

b. Basket ball team.

c. Blue ribbons in Horse Show.

d. Red and yellow ribbons in Championship Class.

e. Appearance in Dance Program.

f. Second or third place in the Swimming meet.

g. Sub. on two class teams.

h. Winning of Golf tournament.

i. Winning of Archery tournament.

j. Winning of class championship in Tennis.

Varsities or equivalent:

a. Hockey varsity.

b. Basket ball varsity.

c. Championship Cup in either:
Tennis
Riding

d. Appearance in Dance program and membership in Orchesis.

e. Winning of Swimming meet.

f. Two of the following:

1. Red-Blue basket ball team.

2. Odd-Even hockey team.

3. Winning of Golf tournament.

4. Winning of Archery tournament.

Service: Serving the Athletic Association other than participating in sports. The following things are considered as service:

a. Service on the Athletic Board.

b. Service on special committees or being in charge of some phase of entertainment sponsored by the Athletic Association.

B. Other awards.

1. The winner of the Tennis Tournament has her name engraved on the loving cup.

2. A cup is awarded to the winning team in the Inter-Class swimming meet.

3. The Yemassee and Mohican Basket Ball Cup is awarded to the winning team.

4. The Odd and Even Hockey Cup is awarded to the winning team.

5. The Odd and Even Baseball Cup is awarded to the winning team.

6. A cup, presented by Miss Helen Z. Stone, is awarded the class winning the greatest number of games in the Inter-Class games.

V. The Cabin.

The Cabin is located about one and one-half miles from the campus.

A. Regulations for use.

1. Number in parties.

a. Maximum sixteen, including chaperon.

b. Minimum four, including chaperon.

Note: All groups must be approved by the Social Office.

2. Fee.

a. Week-End.

1. Fifty cents (50¢) per person for party of ten or more (exclusive of chaperon).

2. The minimum fee for all parties is five dollars ($5.00).

3. A deposit of one dollar ($1.00) must be made when cabin is signed up for and the remainder of the fee must be paid to the chairman of the cabin when the keys are obtained from her.

b. Day.

1. Twenty-five cents (25¢) per person for parties of ten or more.

3. Reservations.

a. All reservations must be made with Miss Maddrey in the Social Office.

b. A Dean's slip is not required for a week-end at the cabin.

4. Smoking is allowed at the cabin.

5. Transportation and food.

a. Under no condition may less than three people walk to the cabin.

b. Each party is responsible for the necessary food, blankets, water and ice.

Note: Arrangements may be made with the cabin chairman.

VI. Outing.

Hikes to nearby places are organized at different times during the year. There are also supper hikes in early fall and late spring. Aside from this there are short walks that students may take alone or in groups of two or three. A hiking map is posted in each dormitory showing the main walks around the College.

VII. Orchesis.

President.....EUGENIA LEE

The purpose of Orchesis, the college dance organization is to stimulate interest in the art of the dance, to increase proficiency, and to sponsor art programs. Membership is based upon demonstration of skill and interest. One of the major projects of the club is the yearly presentation of a program of the dance in the spring.

VIII. Riding Club.

President.....DOROTHY SCHNAITTER
Vice President.....LITA ALEXANDER
Secretary-Treasurer.....ELOISE HENDRIX

The number of girls participating in recreational riding at Hollins has increased each year. There are many delightful rides which may be taken over roads or across country. Picnics, breakfast and supper parties are sponsored by the Riding Club throughout the year. In the spring the Riding Club presents its annual Horse Show in which beginner, intermediate, and advanced riders take part. At this time the champion rider is awarded a cup on which her name is engraved. This cup belongs to the Hollins College Riding Club.

Those who wish to ride must file in the Social Office permission from their parents. *Special permission must be filed for jumping and for participation in each Horse Show.* Orders for horses must be made through the Social Office as follows:

For the afternoon, by one p. m. on the day the horses are to be used;

For morning riding, by six p. m. of the previous day.

All students engaging in this sport must wear appropriate riding costume. In all cases a groom rides with the party.

Hollins Music Association

Board 1937–1938

President ..... CAROLINE STEPHENS
Vice President ..... ELINOR WEST
Secretary-Treasurer ..... BETTY WEST
School Song Leader ..... REBECCA RICE
Press Reporter ..... JANET WITTAN

Purpose

The purpose of this organization shall be to stimulate and further the musical activities of Hollins College.

Membership

There will be two kinds of membership in the organization. All music majors shall be active members, while student electives of applied music, student electives of music theory, members of the Choir, members of the Choral Club, and all members of the music faculty shall be associate members.

Song Book

The Music Association has undertaken the publication of the Hollins Song Book, which is on sale in the Book Store.

La Chiave

La Chiave is the honorary music organization at Hollins. Membership is based upon scholastic and

musical achievement as well as appreciation and critical interest in musical organizations and activities on campus.

Hollins Chapel Choir

The membership of this organization is limited to thirty voices. New members are accepted by examinations only. The experience the choir offers to a student is both practical and cultural.

Hollins Choral Club

The membership of this organization is limited to about fifty members and admission is gained by examination. Three and four-part choral works, acappella, and accompanied selections are studied. The club sings on certain programs on the campus and occasionally away from the College.

International Relations Club

The International Relations Club was founded in the belief that through a study of international relations the individual can be more intelligent and more effective in promoting world peace. However, with the realization of the growing inter-dependence of the nations we have come to recognize that an understanding of national affairs is necessary to any appraisement of the international situation. Therefore, the club has evolved into a group which discusses both national and international contemporary problems.

Membership is open to all students and faculty who are interested in these problems. It meets three times a month, usually for discussion, but with outside or local speakers whenever possible. The International Relations Club also sponsors some national and international programs for peace, working in cooperation with the Student Government Association, the Y. W. C. A. or with one or more of the student publications.

Officers for 1937–1938

President.....MILDRED EMORY

Publications

The Spinster

The Spinster is published annually by the students.

Staff 1937–1938

Editor-in-Chief ..... ADELAIDE SMITH
Business Manager ..... MAJORIE PORTER
Associate Editors:
AGNES GANT, '38 — SARAH JOHNSON, '39
JEANNETTE OGSBURY, '38 — JANE SPENCER, '39
SUZANE MCCOY, '40
FRANCES MCCATHRAN, '40
BROWN MOORE, '40
RUTH HANNAH, '40

Cargoes

Cargoes is the literary magazine published by the students four times a year.

Staff 1937–1938

Editor-in-Chief ..... LOUIE BROWN MICHAELS
Business Manager ..... EUGENIA LEE
Assistant Business Manager ..... MARY COCKE
Associate Editors:
MARY STATLER JEFFERSON — MARGARET JONES
MARY LOUISE HEBERLING — OLIVE HOLMES
LITA ALEXANDER — ELIZABETH STREET
CYNTHIA ARMISTEAD — JANE HILDRETH

The Hollins Student Life

The Hollins *Student Life* is the Hollins newspaper published bi-monthly by a selected staff. The purpose of *Student Life* is the publication of news of interest to the student body, and the expression of constructive criticism and campus opinion in an open forum.

Staff 1937–1938

Editor-in-Chief ..... MARY ELLEN GARBER
Associate Editor ..... ELIZABETH STREET
News Editor ..... JANET WITTAN
Managing Editor ..... ALICE PORTER
Business Manager ..... ANN BOWEN
Assistant Business Manager ..... MARY BECKER

Hollins Advertising Board

The Hollins Advertising Board is composed of the Business Managers and Assistant Business Managers of *Cargoes*, *Spinster* and *Student Life* plus a chairman selected by the outgoing board. All advertising is done through the college newspaper and the proceeds are divided among the three publications to aid in the expense of each.

Freya

Freya is the honorary organization of Hollins, which seeks to recognize achievement in college by choosing to membership those girls who have contributed to Hollins in one or more fields of activity and who are guided in all they do by a spirit of love for and fidelity to their Alma Mater. Freya was founded in 1903 by a group of Hollins girls who felt the need of some organization which should embody the high ideals by which they sought to live; that by union under the bond of common purpose, they might set these ideals as a standard of life of the noblest minded of Hollins girls; and in living day by day the principles which they acknowledged, might exert an influence for good, touching and uplifting all who came to live at Hollins. Though it has undergone many changes since that time, it still retains as a heritage from the past the legend of the Goddess Freya and still strives to achieve the loveliness which was Freya's nature for she was beautiful with the beauty which comes from a beautiful heart—hers was a spirit of purity, strength, and above all, love.

Book Club

The object of this organization is to stimulate interest in the reading of current literature. All students and members of the faculty may be members. The outgoing Staff of *Cargoes* nominates and elects each year a director and secretary-treasurer. The head of the English Department and the editor-in-chief of *Cargoes* serve as advisers. Books belonging to the Club circulate for the period of one week and are at the end of four years turned over to the College Library.

Chairman ..... JANE HILDRETH

The Writers' Club

Purpose

The purpose of this Club is to foster a keener and more spontaneous interest in creative writing among the students of the College. The group meets once every two weeks to read and discuss original verse and prose. Occasionally, the Club is fortunate enough to have a writer come and read for an evening.

Membership

Any student who has shown an interest in writing and who has had two publications in *Cargoes* is eligible for membership. Girls who are not eligible for membership, but who are sympathetic with the aims of the organization are occasionally invited to attend meetings.

Officers for 1937-1938

Chairman ..... MARGARET JONES

Hollins Curie Chemical Society

Purpose

The purpose of this organization is to stimulate an interest in science on the Hollins Campus; to create, in particular, a more general interest in the study of chemistry.

Membership

Any student majoring or taking more than six hours in Chemistry is eligible for active membership. Students taking Chemistry I as an elective are eligible for associate membership.

Hollins College Alumnae Association

President

MRS. ALEXANDER COUGHLEY DICK
(DOROTHY QUARLES, '30) Chestertown, Md.

Executive Secretary

MRS. ROBERT H. REEVES (RUTH CRUPPER, '13)
Hollins College, Va.

Purposes

The purposes for which the Association is formed are to aid, strengthen and expand in every proper and appropriate way, Hollins College and its work, and to develop, strengthen and utilize the bonds of interest, sympathy and affection existing between the College and its alumnæ and among the alumnæ themselves, and in order to achieve these ends the Association shall have all the powers possessed by similar corporations existing under the laws of the State of Virginia, including the power to acquire, purchase, receive, hold, sell and convey property, real and personal; to receive, take and hold donations by way of grant, conveyance, devise and bequests, and all powers necessary for purchasing or constructing a building, or buildings, on or near the campus of Hollins College for the maintenance of an Alumnæ Hall and suitable offices.

Annual Meeting

The Saturday previous to Commencement

Publications

Hollins Alumnæ Quarterly
Alumnæ News-Letter

Alumnae Clubs

Club	*Address*	*President*
ATLANTA, GA.	523 Moreland Avenue, N. E.	Mrs. R. R. Berry (Marian Koonce)
BALTIMORE, MD.	St. Paul Court Apt., St. Paul and 34th Streets	Mrs. G. A. Buchheister (Katherine Field)
BOSTON, MASS.	8 Hubbard Park, Cambridge, Mass.	Mrs. Francis Boyd (Sarah Lyles)
CHARLESTON, W. VA.	Kanawha Two Mile	Dorothea Campbell (Acting)
CHARLOTTESVILLE, VA.	Preston Court Apts., University, Va.	Mrs. E. W. Gamble, Jr. (Eleanor Kent)
CHICAGO, ILL.	362 Dempster St., Evanston, Ill.	Mrs. J. H. Woods (Rose Heilman)
COLUMBUS, GA.	1214 Third Avenue	Oline Kelly
DETROIT, MICH.	611 Greenwood Avenue, Birmingham, Mich.	Katherine Mann, Secretary
EASTERN SHORE, VA.	Cape Charles, Va.	Mrs. William Downes (Dorothy Parsons)
KANSAS CITY, MO.	510 N. 25th Street, St. Joseph	Mary Ann Griffin
KNOXVILLE, TENN.	Cedar Lane, Fountain City	Mrs. Sam Franklin (Mildred Gibson)
LEXINGTON, VA.	Lexington, Va.	Mrs. A. Willis Robertson (Gladys Willis)
LOUISVILLE, KY.	Anchorage, Ky.	Mrs. Goldsborough Robinson (Louise Boyd)
MIAMI, FLA.	721 Michigan Avenue, Miami Beach	Elsbeth Ellis
NEW ORLEANS, LA.	5525 Hurst Street	Mrs. J. M. McBryde (Flora Webster)
NEW YORK CITY	901 Lexington Avenue	Mrs. H. L. Schmelz (Annie Moomaw)

Club	*Address*	*President*
NORFOLK, VA.	Dresden Apartments	Mrs. Henry Lankford (Frances Stoakley)
NORTHERN NEW JERSEY	487 Berkeley Avenue, South Orange, N. J.	Mrs. Karl Koeniger (Elsie Crawford)
NORTHERN OHIO	1843 Chapman Avenue, East Cleveland	Susanna Eastwood
PETERSBURG, VA.	1554 Westover Avenue	Dorothy Tucker
PHILADELPHIA, PA.	519 Walnut Lane	Virginia Rath
PIEDMONT	204 Country Club Place, Greensboro, N. C.	Mrs. J. R. Cargill (Evelyn Thacker)
PITTSBURGH, PA.	3866 Beachwood Boulevard	Mrs. Robert Seidle (Virginia Messmore)
RICHMOND, VA.	3417 Nobel Avenue	Rosalie Bates
ST. LOUIS, MO.	450 Sherwood Drive, Webster Groves, Mo.	Mrs. Gordon Philpott (Drue Wilson)
SAN ANTONIO, TEX.	724 West Poplar Street	Mrs. B. H. Gresham (Jennie Robinson)
TENEVA	407 Moore Street, Bristol, Va.	Mrs. P. E. Caldwell (Patty Godsey)
TRIANGLE	Williamson Road, Roanoke, Va.	Mrs. J. G. McConkey (Claudine Williamson)
TYLER, TEXAS	Tyler, Texas	Mrs. J. S. Steffan (Bettie Becker)
WASHINGTON, D. C.	Tilden Gardens	Mrs. Walter Ramberg (Elizabeth Lineberger)

Customs and Traditions

That part of college life which makes it distinctive is its traditions. When you become a Hollins student you not only enjoy those customs which have been handed down by the long line that has gone before, but you have a share in adding to the traditions of your alma mater.

THE Y. W. C. A. PARTY

On Saturday night, September 25th, you will have the opportunity of meeting everyone informally. Each year the Y. W. C. A. gives a party, the first student affair, to which everyone is cordially invited to get acquainted and to have a good time.

TINKER DAY

October, at Hollins, is a month of pleasurable suspense until Tinker Day is announced. On that day, the date of which is never known until that morning, all Hollins hikes to the top of Tinker Mountain for a day of fun. The Seniors serve a picnic lunch and each class gives a stunt. You can't afford to miss one of the best of Hollins' good times.

HALLOWE'EN

On the night when witches spy and black cats rally, you will be invited to the Hollins Hallowe'en Party. It will be sufficiently spooky and exciting to delight everyone.

The Freshmen have charge of the decorations, which add so much to the occasion.

After the party the Seniors entertain everyone in the Little Theatre with their stunts which ever prove enjoyable and disclose many hidden talents.

Hallowe'en night is a holiday night.

THANKSGIVING DAY

To start this day off right, a beautiful and appropriate service is held in the Chapel in the morning. The big hockey game of the season, played between the Odds and Evens, is played on the Wednesday before Thanksgiving. A banquet is given in honor of the teams.

CHRISTMAS PAGEANT AND CAROLS

At the time when everyone is looking forward to going home, the pleasure is heightened by one of the loveliest events of the year. A Christmas Pageant is presented under the auspices of the Dramatic Board on Sunday night preceding the Christmas holidays.

In the early morning of the day on which the vacation begins you will be awakened by the Choir who will sing Christmas carols beneath your window.

WHITE GIFT SERVICE

Sunday night preceding the Christmas holidays the Y. W. C. A. holds an impressive service at which each class presents a gift, an ideal which it will seek to realize.

CHRISTMAS DINNER

On the last night before the Christmas holidays the dining room is lighted by candles on the snowy

Christmas trees placed in the centers of the tables. Dinner on that night is a banquet of celebration.

FOUNDER'S DAY

Perhaps the time when we come closest to the realization of what Hollins has meant and can mean is Founder's Day, February 21st, the anniversary of the birth of Charles L. Cocke. When the morning service is closed with the Founder's Day Hymn we are inspired with the consciousness that "lifting our eyes to the mountains, we, too, are dreaming a dream."

YEMASSEE-MOHICAN GAME

The second Saturday in March is the date of the Red and Blue, or Yemassee-Mohican game. That night a banquet is given in the dining room in honor of the teams.

It is for this game that you will be tagged either a "Red" or a "Blue" as soon as you arrive on campus in September.

MAY DAY

Early May Day morning the Sophomore Class goes "a-Maying." As a result each Senior finds a May basket outside her door.

In the afternoon the Hollins May Queen is crowned and a gorgeous pageant is given under the direction of Freya.

May Day night is a holiday night.

COMMENCEMENT

During the four days of Commencement as at no other time of the year is Hollins seen in the full light of its traditions. First of all comes the presentation of the Commencement play on Saturday evening in the Forest of Arden or the Little Theatre. On Sunday, the important event is the Baccalaureate sermon in the Chapel, at night. Early Monday morning, the Sophomore Class goes out to gather daisies for the daisy chain. Later in the day, class day exercises are held in the garden with each class singing a song to the Senior Class. Here, the Senior officers turn over the traditional Senior insignia to the Junior officers. In the afternoon, there is a garden party in honor of the Graduating Class and their guests. The Commencement concert in the evening is followed by the "Bonfire" ceremony in the Little Theater when each Senior is introduced. At the close of this ceremony, the Sophomore Class brings in the daisy chain, giving it to the Graduating Class which places it in the middle of campus, forming the class numerals. Commencement exercises take place Tuesday morning, with an academic procession, special music, Commencement address, and presentation of diplomas and awards. Graduation exercises close when the Juniors receive their caps and gowns from the Seniors.

HISTORICAL SKETCH

When first she passes through the gates of Hollins the Hollins student inherits a wealth of tradition a heritage that was begun in 1842 and has been

constantly enriched through the years. In 1842 the Valley Union Seminary was founded where Hollins now stands, and in 1846 Charles Lewis Cocke, a young man with a great vision for woman's education, came to take charge of the struggling Seminary. He directed the School, whose name he changed to Hollins in 1855, until his death in 1901. In that year his daughter, Matty L. Cocke, succeeded him to the presidency.

Hollins became the property of the Cocke family in 1901. In 1927, in order to insure the continuance of Charles L. Cocke's ideals for woman's education, the family offered to put the College on a public basis if alumnæ and friends would raise an endowment adequate to maintain its standards. This sum being approximately completed, the family transferred the College on August 1, 1932, from private to public ownership, turning Hollins over to a self-perpetuating Board of Trustees.

This generous contribution to the cause of woman's education has made possible the recognition of Hollins as an accredited College. It is a gift of which Hollins girls everywhere—students and alumnæ—are justly proud.

Founder's Day in 1934 was particularly significant since it marked the inauguration of Dr. Bessie Carter Randolph, a former Hollins student, as its third president. She succeeded Miss Matty Cocke who is now President-Emeritus.

Suggestions for New Students

(*1*) Do not fail to bring your Catalogue and Handbook with you.

(*2*) Bring hammer, scissors, knife and alarm clock.

(*3*) Bring any pictures or pillows that you may have, to make your room attractive.

(*4*) Bring walking togs, sweaters, wool stockings and comfortable low-heeled shoes.

(*5*) Bring two laundry bags—one for your room and one for the laundress.

(*6*) Bring a white dress.

(*7*) Bring old costumes for parties.

(*8*) Be responsible for your own possessions. Valuables kept in students' rooms are left at the owners' risk.

(*9*) Learn the Hollins Songs.

(*10*) Take all found articles to the Social Office and inquire for all lost articles there.

Hollins Songs

THE GREEN AND THE GOLD

(Words by Phoebe Hunter, 1909. Music by Almah McConihay, 1911)

I.

O fair maiden Spring, what hue will you bring
To our cause from your own sunny sheen?
You have brought for your part the hue nearest your heart,
And spread Hollins' hillsides with green.
And you, frosty Fall, the most brilliant of all,
What color for us do you hold?
You have laid your fair hand with its torch on our land,
And set our trees flaming with gold.

II.

The Green and the Gold, we have loved it of old,
And to it we will ever be true.
For the memory will last of the days that are past,
And linger, dear Hollins, with you.
For life, when we're young, is a song that is sung,
And must pass as a tale that is told,
But honor and praise, to the end of our days,
We will render the Green and the Gold.

III.

And still at the thought of the good she has wrought,
Each heart must with gratitude thrill—
So to Hollins we'll sing till the mountainsides ring.
Our jewel of woodland and hill.
There are true, loyal friends that our college life lends,
And treasures of life manifold,
And may kind fortune bless with eternal success
Our Hollins, the Green and the Gold.

FOUNDER'S DAY HYMN

(Words by Miss Loulie A. Snead. Music by Prof. Erich Rath)

I.

Where are the dreams of the dreamer?
Roseate they flashed in the dawn,
Instinct with promise of sunrise,
Of service to ages unborn.
Eager and restless and honest,
Daring, aspiring, and bright—
Where is the vision? 'Twas holy;
Can it be lost with the night?

II.

We are the dreams of the dreamer.
Think you his vision could fade?
Saw you his eyes as he journeyed?
Know you the price that he paid?
Ours the fruition of gladness,
Ours the light and the gleam—
Lifting our eyes to the mountains,
We, too, are dreaming a dream.

III.

Guard you the dreams of the dreamer,
Quiet the ways that he trod.
Held in its chalice of mountains,
Hollins lies open to God.
Simple and earnest and daring,
Friendly and quiet and true;
Such was the dream of our Founder,
Such was his ideal for you.

H-o-l-l-i-n-s, Hollins, rah!
Our Hollins College, we'll sing to you,
Pride of Virginia's land.
We love you, yes, we do, dear Hollins,
Long may we cherish thee, love and adore,
Sing, praise and honor forevermore.

TO MISS MATTY
FROM
THE CLASS OF 1931

(Words by Mary Adams Holmes. Music by Mary Belle Deaton)

It's little youth can know of sacrifice,
Of living for some high and radiant goal;
Our lives made up of broken hurried days
Grasp not the rounded beauty of the whole.
Yet always, our Miss Matty, at your name,
Forgetful of our careless joy and tears,
We suddenly fall silent and our eyes
Are mazed by your brave challenge
of the years.

TO THE MOUNTAIN PEAKS

(Words by Anna Muckleroy, '16. Music by Almah McConihay, '11)

I.

To the mountain peaks we lift our eyes
And our hearts grow strong and free,
The clouds that drift in Hollins skies
Bring visions of dreams yet to be.
With a glorious hope and strength of you
Oh, spirit of Hollins, make us true!

II.

The golden sunshine glistens above
And the fields are bright with flowers,
Our hearts are singing with joy and love
In a world full of happy hours.
Live in our hearts forevermore,
Oh, spirit of Hollins, we adore.

HOLLINS IS OUR IDEAL

Hollins is our ideal,
Memory immortal
Echo of golden days
Through tradition's portal
Soft her spirit is always bringing
Courage strong in its flight to me,
We will ever sing her praise;
Hollins is our ideal
Of the happiest days.

LEARNING

(Words by Dorothy Sheffey Baldwin, '28. Music by William E. Haesche)

I.

Our moments haste with silver feet
To join the world's wide wand'ring ways
Where mirth and sorrow strangely meet
Beyond the calm of college days.
Though brief our path before us lies,
We know that Hollins makes us wise.

II.

We shall confront with equal truth
Our mortal weakness and our strength,
And offer hostage of our youth
To bring a clearer dawn at length,
For Hollins, like a beacon far,
Will lead where paths of honor are.

LEVAVI OCULOS

(Words by Dorothy Sheffey Baldwin, '28. Music by Mary Atkinson, '25)

(Hollins Prize Song 1924-1925)

I.

O Hollins, in the first clear, golden days
Of youth, we feared the hills that shut us round,
And loved the easy, pleasant valley ways,
And meadows of green grasses, flower-crowned.

II.

We trod the beaten path that others made,
And did the worn-out things that others do,
And never knew that we were half afraid
To follow in the footsteps of a few.

III.

But you reached out and took us by the hand,
For you are old and you are very wise,
And turned us to the hills, and made us stand,
Spoke, and said to us, "Lift up thine eyes."

IV.

Now we have left the lazy road that lies
In pleasant valleys, and have sought the heights,
For we have lifted up our startled eyes
And seen the mountains gold with sunset lights.

HOLLINS, TEMPLE OF OUR HEARTS

(Words by Dorothy Sheffey Baldwin, '28.
Music by Vera Howard, '29)

(Hollins Prize Song 1926-1927)

I.

Hollins, temple of our hearts,
White thy slender pillars gleam,
As the golden light departs,
Casting shadows on the stream.
Soon upon their silver stalks
Stars will blossom in the night,
While the moon in beauty walks
Through her garden of delight.

II.

White as columns dimly seen
Down the tree-walled aisles of shade,
Clear as starlight's crystal sheen
Burns thy fire that shall not fade—
Altar fire of faith and trust
Shining through the somber years,
Kindled from the common dust
Of our mortal hopes and fears.

III.

We forever guard thy shrine,
Decked with lovely wreaths of mirth;
All our ardent youth is thine,
Thine the fragrance of the earth.
Every gift thou didst bestow
We shall offer thee again,
That thy stately walls may grow,
Treasured in the hearts of men.